

APPLICATION FORM FOR INTERNATIONAL STUDENTS



NOTE: THERE IS NO REFUND FOR WITHDRAWALS ONCE A PROGRAMME OR COURSE HAS STARTED

This application form is for International Students applying to study at LNCT University. In order for your application to be considered, please complete ALL sections of this form, attach the required verified documentation and sign and date the declaration at the end. As programmes are very popular, please apply early while spaces are still available.

Medical and Travel Insurance: It is compulsory for all International Students to have appropriate and current Medical and Travel Insurance while studying in India. It is a LNCT University requirement for International Students to be covered from the day the student leaves their home country to the expiry date

of their Visa plus one week. Proof of current Medical and Travel Insurance is required before your enrolment can be finalized.

LNCT University
Campus: J.K. Town, Sarvadharam, C-Sector, Kolar Road, Bhopal (M.P.) 462042
Phone: 0755-4049666
Mobile: +91. 9109971019
Email: international@LNCTU.ac.in
Web: <https://www.lnctu.ac.in/international-students/>

SECTION ONE - PERSONAL DETAILS

1.1 Title Mr. Mrs. Ms Miss Other

1.2 First Name

1.3 Family Name (please PRINT your name as shown on your passport)

1.4 Preferred First Name

1.5 Date of Birth 1.6 Gender Male Female

Please attach a verified copy of your passport or birth certificate

1.7 Country of citizenship

1.8 Ethnicity

SECTION TWO - YOUR CONTACT DETAILS

Please ensure this is kept up-to-date at all times and advise us of any changes.

2.1 What is your current address?
Unit number/street number and name

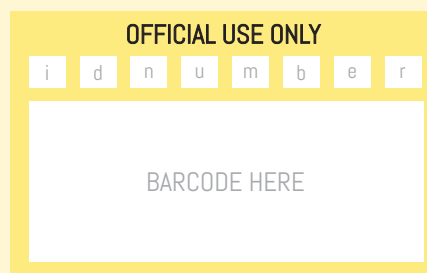
Suburb

City/Town

Country Tick if this is your main postal address

2.2 How can we contact you?
Home phone
Mobile
Work
Email

2.2 Who is your **emergency contact**?
Name
Relationship to you
Telephone



SECTION THREE - AGENT CONTACT DETAILS*

If you are not applying through an agent please go to Section Four.

3.1 Agent's company name:

3.2 What is the agent's name?

3.3 LNCTU authorised Agent number

(Authorised agents can send scanned copies as long as the email states they are true copies)

3.3 What is the agent's email address?

* Note: Original certified copies of documents are preferred, however photocopies, facsimiles or emailed scanned documents are acceptable if of a high quality and are legible. You will be required to produce original certified documents upon arrival in India for audit purposes and/or if the electronic copies you have supplied are illegible.

SECTION FOUR - LNCTU SERVICES

4.1 Would you like LNCTU to organize accommodation for you?:
 Yes No

4.2 If yes, please indicate your accommodation preference:
 Homestay Hostel

4.3 Would you like LNCTU to arrange an airport pick-up for you?
 Yes No

SECTION FIVE - ENGLISH STUDY

5.1 Do you wish to study English (ESOL) before you study a mainstream programme?

5.2 How many weeks?

5.3 Preferred start date 54 Preferred end date

5.5 Do you want to study ESOL during Summer School?

 Yes No

SECTION SIX - PROGRAMME SELECTION

6.1 What mainstream programme(s)/Qualification(s) at LNCTU are you wanting to do?

NAME OF MAINSTREAM PROGRAMME(S)	FOR OFFICE USE ONLY PROGRAMME CODE				

6.2 Preferred mainstream programme start date if offered a place?

 February April/May July October / November

(Please check intake is correctly selected)

6.2 Are you applying for transfer of credit? If yes, complete an application form when you arrive at LNCTU. You must also provide learning descriptors/learning outcomes of previous study with this application for assessment. Yes No

SECTION SEVEN - ENGLISH PROFICIENCY

7.1 Preferred mainstream programme start date if offered a place?

7.2 Have you ever had your English language abilities or proficiency tested?

 Yes No Date of Assessment

7.3 What level was your English language assessed at? (Please attach a verified copy of your results)

score: TOEFL Computer based Paper based

score: TOEIC Computer based Paper based

IELTS :

score: Reading score: Listening

score: Writing score: Speaking

Overall score:

NCEA: level score

Other: level score

74 If you have not sat an English proficiency test in the last 3-4 months, do you require a LNCTU internal language assessment?

 Yes No

SECTION SEVEN - ENGLISH PROFICIENCY CONT.

7.5 Have you studied in India before? eg Language School, Secondary School, Polytechnic or University

 Yes No

7.5 If YES, name of institution

7.6 Dates attended

From

To

SECTION EIGHT - SECONDARY SCHOOL STUDIES

8.1 Please provide verified official documentation of academic results for all qualifications

NAME OF SCHOOL			
HIGHEST QUALIFICATION			
YEAR START		YEAR FINISH	

Successfully completed Yes No

SECTION NINE - TERTIARY STUDIES

9.1 Please provide verified official documentation of academic results for all qualifications

UNIVERSITY / HIGHER EDUCATION / FOUNDATION / LANGUAGE SCHOOL			
NAME OF SCHOOL			
COUNTRY			
QUALIFICATION			
YEAR START		YEAR FINISH	

Successfully completed Yes No

NAME OF SCHOOL			
COUNTRY			
QUALIFICATION			
YEAR START		YEAR FINISH	

Successfully completed Yes No

9.2 What is the highest tertiary qualification you hold? (please tick one)

No tertiary qualification

Vocational qualification (Trade, Certificate)

Certificate

Diploma

Graduate Certificate/Diploma

Bachelors degree

Postgraduate qualification

Masters

Other

Please attach a verified translation of your results.

SECTION TEN - STATISTICAL INFORMATION

10.1 How do you hear about LNCTU? Please tick one

- Embassy and Enterprise
 Friends
 Education fair/expo
 Other education provider
 English language school
 Other
 Agent
 Family member
 Advertisement
 High School
 Internet

SECTION ELEVEN - IMPAIRMENTS

11.1 Do you live with the effects of a significant injury, long-term illness, or disability?

- Yes No

6.2 If yes, please indicate by ticking the appropriate box below

- Deaf Hearing Impairment
 Blind Vision impairment
 Specific learning disability Medical
 Head injury Mental health
 Mobility/physical Speech impairment
 Other - please state

SECTION TWELVE - CRIMINAL CONVICTIONS

This information is legally required to provide to any employers of students who are placed with them for work experience, clinical, or practical components of the students' programme of study. LNCTU must make you aware that if you have a criminal record, and you are unable to complete a practical component of the programme, you may not be eligible for the qualification at the end of the course. Any students enrolling with a criminal record should contact with the Student Enrolment and Information Centre.

12.1 Have you ever been convicted of or have a pending conviction for any offence against the law (apart from minor traffic convictions)?

- Yes No

7.2 If yes please complete the consent to disclosure of information and sent it to: international@LNCTU.ac.in

APPLICATION CHECKLIST

- Answered ALL questions? Attached a verified copy of your English Proficiency Test results, if required? (DO NOT send originals, only verified copies).
- Attached your verified copies of documents proving Legal Name, Date of Birth and Residency status? (DO NOT send originals, only verified copies). Signed and dated this form?
- Attached your results if required by programme entry criteria? (DO NOT send originals, only verified copies).

SECTION THIRTEEN - STUDENT DECLARATION

- ALL STUDENTS MUST READ THE FOLLOWING INFORMATION AND SIGN

Personal information collected, held and exchanged by LNCTU is required to enable it to comply with the Education Act of India and its role as an educational provider. The collection, use, storage, exchange and update of personal information will be in accordance with the Privacy Act of India.

I will make myself familiar and comply with provisions of LNCTU's Policies and Regulations obtainable from the Library, Faculty/ Schools or LNCTU website, www.LNCTU.ac.in, including Academic Regulations, Occupational Health & Safety, Regalia (Graduation), Smokefree, Student Complaints, Student Computer Use and Programme Regulations

Key points to include:

- 1) Students have the right to access and correct any information held about them.
- 2) Within LNCTU, relevant personal information will be available to staff responsible for enrolment, for establishing and maintaining records, providing tuition, programmes and academic support, providing student services (including Students' Association), and for maintaining discipline and order.
- 3) LNCTU is also required to collect and store information from this form to comply with the requirements of the Ministry of Education (student statistical returns), Indian Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Ministry of Social Development (confirmation of enrolment and academic outcomes), Immigration India (if you are not a Indian citizen or permanent resident) and other educational organizations and agencies supporting students through scholarships and awards. In addition, when required by statute, LNCTU releases information to Government agencies such as the Indian Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).
 - a) I have read and understood the guideline above of how LNCTU will apply the Privacy Act, and I authorize LNCTU to collect, use and disclose personal information about me in accordance with that outline and the Privacy Act.
 - b) I authorize any agency holding the source of any information I have provided on this form to release that information to LNCTU upon request.
 - c) I declare that the information I have supplied in this form and any attached documentation is true and complete and I acknowledge that LNCTU may suspend my enrolment if false information has been supplied or required information is not supplied by the due date.
 - d) I will make myself familiar and comply with provisions of LNCTU's Policies and Regulations obtainable from the Library, Faculty/Schools or the LNCTU website, www.LNCTU.ac.in, including Academic Regulations, Occupational Health & Safety, Regalia (Graduation), Smokefree, Student Complaints, Student Computer Use and Programme Regulations.
 - e) lease Note: that your name, date of birth and residency as entered on this enrolment will be included in the National Student Index, and will be used in an Authorised Information Matching programme with the Indian Birth Register.
 - e) LNCTU may contact you via telephone, post, email and/or text message regarding your enrolment or LNCTU's services, news or events.

To be signed by the applicant

Your Signature

Date

To be signed by a parent/guardian for applicants under the age of 18 years only
Parents/guardians signature

Date